



International Freight Forwarding & Customs

*"You Travel the world with your Business.
We make sure your Exhibit does too."*

import@rerogers.com
www.rerogers.com



May 4-7, 2020
NRG Park
Houston, TX

ROGERS WORLDWIDE is a *preferred vendor* of customs brokerage and international freight forwarding services for **Offshore Technology Conference 2020**. We will supervise the entire shipping process, to include pick up of cargo at its origin, U.S. Customs clearance and re-export formalities after the show.

Quick Links:

- [Get a Quote](#)
- [Find Shipping Instructions](#)
- [Download a Commercial Invoice/Packing List Form](#)
- [Read FAQ About Shipping to Tradeshows in the U.S.](#)

CONTACT US

[Rogers Worldwide Offices & Partners list](#)

Rogers Worldwide has offices and service partners throughout the world available to assist you. Click the above link to find contact information for your country.

Rogers Worldwide USA Main Office

Tel: 1-702-272-1596

Fax: 1-702-648-6968

import@rerogers.com

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CARGO ARRIVAL DEADLINES

Advance Ocean Freight is to arrive by: **April 15, 2020** at the **Houston CFS (HOU)**

Advance Air freight is to arrive by: **April 9, 2020** at the **Houston Intercontinental Airport (IAH)**

Deadline for Ocean Freight arrival at show site is **April 16, 2020**

Deadline for Air freight arrival at Show Site is **April 21, 2020**

Your shipment should be consigned to:

NRG Park

1 NRG Parkway

Houston, TX 77054

Show Name: OTC 2020

Exhibitor name: _____ Booth#: _____

Notify on arrival: Rogers Worldwide - Tel (702) 272-1596 • Fax (702) 648 6968

DOCUMENTATION

For all shipments, we require three (3) copies of a [Commercial Invoice/Packing List](#) in **ENGLISH**.

Special requirements

- Specify the **Harmonized tariff code** for each item listed on your invoice. A complete list of these codes can be found at <http://www.usitc.gov/tata/hts/bychapter/index.htm> on the U.S. International Trade Commission website.
- **All solid wood packing material MUST comply with current U.S. Department of Agriculture/APHIS rules to enter the USA.** Please review these requirements at http://www.aphis.usda.gov/import_export/plants/plant_imports/wood_packaging_materials.shtml. WPM not in compliance will be returned to origin and fines may be assessed to the exhibitor.
- **Devices that emit radio frequency and/or radiation emissions** (such as televisions, personal computers, laser printers, monitors, CD & DVD players) require clearance through the Federal Communications Commission (FCC) and/or the U.S. Food & Drug Administration (FDA). For further information & to download the required forms, see the following websites: http://www.fda.gov/cdrh/radhth/eprc_imports_and_exports.html and <http://www.fcc.gov/>.

CASE MARKING

Each case/crate must be clearly marked as follows:

Exhibitor Name: _____

c/o **OTC 2020**

Hall _____, Stand # _____

Houston, TX USA

Case # ___ of ___ (example: 1 of 10, 2 of 10, etc.)

Made in _____ (country of origin)

TERMS & CONDITIONS

Rogers Worldwide offers our services subject to our terms, conditions and limits of liability as indicated in our shipping instructions and written statement of terms and conditions which are available upon request.

We hope your participation in this event is a great success and we look forward to being of service to you.