



OTC 2020 Hospitality Form & Invoice

OTC Hospitality Suites
May 4, 2020 – May 7, 2020

Assigned Space _____



Company Name: _____ OTC Booth #: _____
 Days(s): _____ Time of Event(s): _____
 Contact: _____
 Address (No P.O. Box): _____
 City, State, Zip: _____
 Daytime Phone: _____
 Email: _____
 Onsite Contact (if different): _____
 Mobile Phone #: _____ E-mail: _____

Location	Capacity		Sq. Ft.	Rate
	Entertaining	Meeting (Classroom)		
Verizon Wireless East Club	1,500	600	24,917	\$7,000.00 per day
Verizon Wireless West Club	1,500	600	24,917	\$7,000.00 per day
½ Verizon Wireless Club (East or West)	750	300	12,458.5	\$3,500.00 per day
Directors Club - North	700	400	11,958	\$3,500.00 per day
The Cantina	300	N/A	4,100	\$1,250.00 per day
The Champions Club	300	N/A	4,000	\$1,750.00 per day
North Field Mezzanine	300	N/A	8,228	\$2,000.00 per day
West Press North	200	100	2,413	\$2,000.00 per day
West Press South	200	100	3,456	\$2,000.00 per day
Broadcast Booth	50	30	588	\$2,000.00 per day
Party Suite	50-75	26-40	1,091-1,280	\$2,000.00 per day
Tejas Suite	75	40		\$2,500.00 per day
Brazos Suite	65	40		\$2,500.00 per day
Limited Partners Suite	75	40		\$2,500.00 per day
Small Entertainment Suite	16-22	8-10	Up to 250	\$1,000.00 per day
Large Entertainment Suite	16-28	10-14	300	\$1,300.00 per day
Suite set conference style	N/A	14	Up to 250	\$1,200.00 per day
Business Center	20-24	20-24	855	\$2,000.00 per day
Tour Theater	60	40	760	\$1,200.00 per half day

- To view pictures of these locations please go to <http://www.nrgpark.com/suites/>
- Location is leased "as-is" with existing set up. Labor charges will apply to any changes made to the existing set-up.
 - Hospitality Suite rules will be enforced. **Please read Rules & Regulations Form fully.**
 - Please note that ONLY OTC 2020 exhibiting companies may lease hospitality spaces.
- Hospitality pricing does not include food & beverage, audio/visual, décor, set-up or company signage.
 - Ask about discounts for booking multiple days

Visa
 MasterCard
 American Express
 Discover

Total: _____

Credit Card # _____ Exp date _____

Name on Card _____

CC Billing Address _____

Billing Phone # _____ Vcode (4 digits on back of card) _____

Authorized Signature _____

I agree to pay the above amount according to card issuer agreement.

If paying by bank check or money order, please make payable to NRG PARK and send attention to McKenzie Campbell, SMG – NRG Park, One NRG Park, Houston, TX 77054.